中國醫藥大學 China Medical University

研究生 悠遊卡學生證 補發申請書

Application for Student ID Card Reissue for Graduate Students

申請日期(Date)：　　年(Y)　　月(M)　　日(D)

姓名 Name		**學號 Student ID**	
就讀系所 Institute		**聯絡電話 Phone Number**	
申請原因 Reason(s) for Applying	☐**遺失 Loss** ☐**損毀 Broken** ☐**更名(請先辦理學籍更名)** **Name change (Please apply for name change in advance)** ☐**更換照片(請繳交照片電子檔)** **Photo change ((Please submit the new photo)** ☐**其他 Other:**		

1.請先自行辦理學校卡務系統**線上掛失**，掛失程序完成後，原學生證與卡務系統連線之功能將立即失效，掛失後亦無法復原。已儲值者，如需申請餘額返還，請於線上掛失時一併辦理。
Please report loss according to this application form. Once reported, the student ID card will no longer be effective. You can apply for refund when reporting loss.

2..請至總務處出納組繳交**工本費 250 元**，申請書連同收據送至研究生事務處，重新製作新卡，**約需一週作業時間**。
Please submit your payment (**NT$250 per copy**) to Office of the Cashier; and submit the receipt and this form to Office of Graduate Student Affairs. Student ID card reissue takes about a week.

我已瞭解上述內容，確定掛失/補發悠遊卡學生證，並同意遵守相關規定。
I understand the above content and I will follow the regulation. I agree to report loss/reissue my student ID card.

學生簽名/signature：_____

備　註：**損毀/更名者，需繳回原學生證**
Remark**:** You need to return your original student ID card if the application reason is broken or name change.

110.11.24 修訂