



中國醫藥大學 China Medical University

_____學年度(Academic Year) _____學期(Semester)

研究生 **停修課程** 申請書(第 12-13 週)

Course Withdrawal for Graduate Student(12th -13th week)

申請日期(date) : _____年(y) _____月(m) _____日(d)

系所/年級 Institute / Year in the Program		學號 Student ID	姓名 Name	連絡電話 Phone Number		
課程代碼 Course Code	課程名稱 Course Title		學分數 Credits	修別 R/E	授課教師簽章 Instructor Signature	
請說明原由/ Reason(s) for the request:						
申請人簽章 Applicant Signature		導師或主指導教授簽章 Advisor Signature		系主任簽章 Department Chair's approval		
研究生事務處承辦人 Personnel of Graduate Student Affairs			研究生事務處副事務長 Associate Dean of Office of Graduate Student Affairs			

110.11.24 更新

說明 Notice:

- 本申請表之使用須符合「中國醫藥大學學生選課作業辦法」，並由本人親自辦理。
The use of this application form complies with the China Medical University Course Selection and Registration Guidelines for Students, and students must submit this application personally.
- 停修課程申請自第 12 週星期一上午 8 點起至第 13 週星期五下午 5 點止，依流程核簽，送至研究生事務處，逾期恕不受理。
Course withdrawal applications are accepted from **Monday 8:00 am of the 12th week until Friday 5:00 pm of the 13th week**. Please submit this application form to Office of Graduate Student Affairs before Friday 5:00 pm of the 13th week. Late applications will not be accepted.
- 請同學務必於第 14 週星期二上午 10 點起查詢停修課程是否成功(路徑：學生資訊系統→成績查訊→查歷年成績)；若有問題，需於第 14 週星期五下午 5 點前洽詢研究生事務處承辦人員。
After Tuesday 10:00 am of the 14th week, students should make sure if the withdrawal application is approved. (Student Information System → Course Grade Inquiry → See All Previous Course Grade)
If you have any questions, please contact the persons in charge of Office of Graduate Student Affairs before Friday 5:00 pm of the 14th week. If no issues are raised before the deadline, the data on Academic Affairs System will be finalized and no further changes may be made.