

中國醫藥大學學位證書補發申請書

China Medical University

Application Form for Diploma Reissues

申請日期(Application Date)： 年(Y) 月(M) 日(D)

姓名 Name	中文 Chinese	學號 Student ID	
	英文 English	聯絡電話 Contact Number	
EMAIL (請填寫正確)	(寄發數位證書用) For mailing digital diploma.		
補發原因 Reason for	☐ 遺失 Loss ☐ 更名 Change of Name：原名 Original Name _____		
畢業學系 Department of Graduation	學系 Department	畢業年月 Date of Graduation	年(Y) 月(M)
茲保證本人()前述申請事項屬實，且原學位證書未作其他不法用途；如有不實，本人願負全部責任。 I, (), hereby certify that the above is true, and the original diploma will not be used for any illegal activities. If any false information has been provided, I shall take full legal responsibility.			
註冊課務組/ 研究生教務組 承辦人 Registration and Curriculum Division / Graduate Academic Affairs Division		註冊課務組/ 研究生教務組 組長 Director of Registration and Curriculum Division / Director of Graduate Academic Affairs Division	
教務長 Dean of Academic Affairs			
◎本校自108年起，學位證書改為中、英文版合一，故申請學位證書補發時，一律製發中、英文版合一之學位證明書，原中文版或英文版學位證書視同作廢，並自換發新證日起，不具任何效力。 Starting from 2019, the diploma has been changed to a Chinese/English bilingual version. Therefore, a bilingual version of diploma will be provided to those who applying for diploma reissues. The original Chinese or English version of diploma will be deemed invalid on the date of the reissue.			
◎申請時應附證件 Required Certificates： - 身分證正、反面影本或護照影本一份。 A photocopy of National Identification Card (both the front and back sides) or passport. - 更名者需另附戶籍謄本一份，並繳回原畢業證書。 For individuals who have had their names changed, please attach a photocopy of your household registration transcript as well as the original diploma.			
◎工本費：新台幣壹佰元。Fee: NT\$100			
◎領取須知 Notice:			
- 作業時間約7個工作日。Processing time takes up to 7 workdays. - 請本人至教務處領取。無法親自領取者，請備委託書及本人印章，交由受託人代領。 Please pick up your diploma in person. If not, please prepare a Letter of authorization and your own seal, and have your assignee to pick it up for you.			