

中國醫藥大學各類中文證件申請單

申請日期 (Application Date) : 年(Y) 月(M) 日(D)

姓名 Name	中文 Chinese		學號 Student ID	
	英文 English		電話/手機 Phone/Mobile Number	
系所 Department/Institute	學系/所 Dept./Inst. 班/組 Class		畢業年月 Graduation Date	年(Y) 月(M)
Email				
申請項目 Items	☐ 畢業證書影本_____份 (每份 10 元, 請自備畢業證書影本) _____ photo copies of the Graduation Diploma (NT \$10 per copy, please attach photocopies of your Graduation Diploma)			
	☐ 中文修業證明書_____份 (每份 50 元) Certificate of Program Completion (Chinese) (NT \$50 per copy)			
	☐ 中文休學證明書_____份 (每份 30 元) _____ copies of Certificate(s) of Suspension (Chinese) (NT \$30 per copy)			
	☐ 中文教學助理服務證明書 1 份 Certificate of Teaching Assistant Service (Chinese)			
	☐ 彌封處理費_____份 (每份 5 元) Sealing Fee (NT \$5 per copy)			
	☐ 其他 Other :			
附註 Remark(s)	1. 申請證件, 約需 5~7 天, 逾期三個月未領取者作廢。 It usually takes 5-7 working days to process the application. Documents will be disposed of if they are not picked up three months after being issued. 2. 如需郵寄, 請附 A4 信封並貼掛號郵資, 請詳填通訊住址。 For mailing, please attach an A4 envelope with registered postage and the correct correspondence address.			
領取方式 Way of receiving	☐ 親自領取 In person	☐ 掛號郵寄 Registered mail 地址 Address :		

2026.07.31更新

承辦單位(Department) :

註冊課務組 / 研究生教務組 承辦人
Registration and Curriculum Division /
Graduate Academic Affairs Division

核 判(Decision) :

教務長
Dean of Academic Affairs

註冊課務組 / 研究生教務組 組長
Director of Registration and Curriculum Division /
Director of Graduate Academic Affairs Division